

2023-2025 Multi Year Plan
FY 2024 ANNUAL IMPLEMENTATION PLAN
Area Agency on Aging Region III-A



Planning and Service Area
Kalamazoo County

Area Agency on Aging Region III-A
Kalamazoo County Health & Community
Services Department
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BUREAU OF AGING, COMMUNITY LIVING, AND SUPPORTS

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Executive Summary

A: The Kalamazoo County Area Agency on Aging Region 3A (R3A) is committed to meeting the evolving needs of its service area. In early 2023, R3A conducted its Community Needs Assessments, with the following (5) priority needs identified - with a brief highlight of activities:

Awareness of Community Resources: R3A will increase marketing and advocacy efforts, utilizing both ARP and Local Senior Millage funding.

Adequate and Affordable Housing: R3A has increased its provider pool related to housing stabilization to make housing more accessible and long-term age friendly.

Community Connectedness: R3A is supporting local Senior Centers and Community Focal Points to increase community connectedness with aging-related service providers. Additionally, R3A is collaborating with the County Public Information Office to provide education on senior resources.

Transportation: R3A has grown its available contracted service providers for transportation services using Senior Millage funding.

Workforce Recruitment & Retention: R3A is addressing the DCW shortage through outreach events and implementing a DCW Hazard Pay reimbursement for non-OAA funded care managed Direct Care Workers, utilizing its local Senior Millage.

B: The COVID 19 pandemic has prompted R3A to adopt new programs and procedures that facilitate remote communication and more efficient use of care managers' time. These innovations have not only enabled R3A to compete more effectively for licensed Social Workers and registered nurses, but also to leverage ARPA funding to increase outreach efforts and enhance Home Injury Control services. The latter will create new opportunities for safety modifications, Ramp Building, and other household upgrades.

C: R3A is fortunate to have access to a local Senior Millage that can be used to extend the reach of OAA services and address service gaps in the PSA. Recent evaluations of property taxes have led to an increase in the annual revenue of the local Senior Millage, which will provide additional support for these efforts.

D: In 2023, R3A has taken the lead to address local issues of elder abuse by reconvening the Kalamazoo County Elder Abuse Prevention Coalition, a group comprising of over 20 local organizations. The coalition provides education and recommendations for system changes to reduce Elder Abuse. R3A also continues to facilitate the Elder Death Review Multi-Disciplinary team and the Elder Abuse Multi-Disciplinary Team, which offer focused feedback and review of complex cases referred by community-based organizations.

E: R3A has played a vital role as an essential component of the local county government's health department, particularly during the COVID-19 pandemic. R3A's contribution in providing knowledge, statistics, development, and direct services to the aging community has been instrumental in supporting the local public health efforts. As a community-based and community-focused organization, R3A has advanced the mission of Area Agencies on Aging in building stronger connections within the service area. However, R3A faces the challenge of expanding services, staffing, and meeting the increased expectations of federal, state, and local (millage) funding, within the parameters of being only a division within the Health Department.

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County/Local Unit of Government Review

To obtain local unit of government review, R3A has sent a certified letter via USPS to each of the 24 municipalities' elected officials in Kalamazoo county. This letter includes information on how to access and print the draft MYP from R3A's website, how to request a hard copy via USPS, and the deadline for feedback submission, which is 7/20/2023. Officials are encouraged to review, provide comments, and approve or disapprove the draft AIP. The certified letters will be sent by 6/30/2023.

Moreover, by 6/15/2023, R3A will submit the draft AIP to the Kalamazoo County Board of Commissioners for their review, input, and approval/disapproval at the 7/18/2023 Board of Commissioners Meeting. The municipalities and the Board of Commissioners are also informed that R3A is available to provide a formal presentation of the AIP and address any concerns via USPS, email, phone call, or in-person meeting.

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Public Hearings

Date	Location	Time	Barrier Free?	No. of Attendees
06/14/2023	Ecumenical Senior Center	03:30 PM	Yes	0

R3A held it's Public Hearing for the 2023 - 2024 AIP at Ecumenical Senior Center on June 14, 2023, at 3:30pm. This date and time also corresponded to R3A's Advisory Council Meeting. This allowed opportunity for Council Members as well as members of the community, to hear and provide insight and recommendations to R3A's area plan.

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Regional Service Definitions

Service Name/Definition

Rationale (Explain why activities cannot be funded under an existing service definition.)

Service Category	Fund Source			Unit of Service
Access	Title III PartB	Title III PartD	Title III PartE	
In-Home	Title VII	State Alternative Care	State Access	
Community	State In-home	State Respite		
	Other _____			

Minimum Standards

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Access Services

Care Management

<u>Starting Date</u>	10/01/2023	<u>Ending Date</u>	09/30/2024
Total of Federal Dollars	\$171,244.00	Total of State Dollars	\$175,690.00
Geographic area to be served			
Entire PSA			

Specify the planned goals and activities that will be undertaken to provide the service.

Goal: Continuity of care

Action: Continue review and standardization of onboarding procedures and ongoing trainings with new and current staff members to ensure quality and consistency of service implementation.

Action: Provide professional licensure supervision to agency Social Workers to facilitate professional learning, growth, and competency.

Action: Update internal procedures to streamline programmatic funding sources and reporting practices, resulting in Care Manager access to multiple funding sources and increased continuity of care with participants.

Action: Complete bi-annual review of 10% of Care Management participant files.

Number of client pre-screenings:	Current Year:	156	Planned Next Year:	175
Number of initial client assessments:	Current Year:	58	Planned Next Year:	31
Number of initial client care plans:	Current Year:	58	Planned Next Year:	31
Total number of clients (carry over plus new):	Current Year:	143	Planned Next Year:	174
Staff to client ratio (Active and maintenance per Full time care	Current Year:	1:40	Planned Next Year:	1:40

Case Coordination and Support

<u>Starting Date</u>	10/01/2023	<u>Ending Date</u>	09/30/2024
Total of Federal Dollars	\$1,200.00	Total of State Dollars	
Geographic area to be served			
Entire PSA			

Specify the planned goals and activities that will be undertaken to provide the service.

Goal: Continuity of care

Action: Continue review and standardization of onboarding procedures and ongoing trainings with new and current staff members to ensure quality and consistency of service implementation.

Action: Provide professional licensure supervision to agency Social Workers to facilitate professional learning, growth, and competency.

Action: Update internal procedures to streamline programmatic funding sources and reporting practices, resulting in Care Manager access to multiple funding sources and increased continuity of care with participants.

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Action: Complete bi-annual review of 10% of Case Coordination and Support participant files.

Goal: Maximize enrollment to program

Action: Incorporate trainings with new and current staff members to recognize participants who qualify for Case Coordination and Support Program to facilitate enrollment.

Information and Assistance

<u>Starting Date</u>	10/01/2023	<u>Ending Date</u>	09/30/2024
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Total of Federal Dollars	\$58,300.00	Total of State Dollars	
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Geographic area to be served

Entire PSA

Specify the planned goals and activities that will be undertaken to provide the service.

Goal: Continuity of care

Action: Continue review and standardization of onboarding procedures and ongoing trainings with new and current staff members to ensure quality and consistency of service implementation.

Action: Provide professional licensure supervision to agency Social Workers to facilitate professional learning, growth, and competency.

Action: Update internal procedures to streamline programmatic funding sources and reporting practices to increase continuity of care with participants.

Action: Update internal procedures to streamline resource vetting for additions to I&A resource database.

Outreach

<u>Starting Date</u>	10/01/2023	<u>Ending Date</u>	09/30/2024
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Total of Federal Dollars	\$1,200.00	Total of State Dollars	
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Geographic area to be served

Entire PSA

Specify the planned goals and activities that will be undertaken to provide the service.

Goal: Build Outreach program

Action: Identify community organizations that specifically target underserved populations and provide aging related information.

Action: Establish partnerships with community organizations to facilitate consistent on-site outreach and professional relationship building.

Action: Establish formal marketing campaign to target increased service utilization from all municipalities within PSA.

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Direct Service Request

Total of Federal Dollars

Total of State Dollars

Geographic Area Served

Planned goals, objectives, and activities that will be undertaken to provide the service in the appropriate text box for each service category.

Section 307(a)(8) of the Older Americans Act provides that services will not be provided directly by an Area Agency on Aging unless, in the judgment of the State agency, it is necessary due to one or more of the three provisions described below. Please select the basis for the direct service provision request (more than one may be selected).

(A) Provision of such services by the Area Agency is necessary to assure an adequate supply of such services.

(B) Such services are directly related to the Area Agency's administrative functions.

(C) Such services can be provided more economically and with comparable quality by the Area Agency.

Provide a detailed justification for the direct service provision request. The justification should address pertinent factors that may include: a cost analysis; needs assessment; a description of the area agency's efforts to secure services from an available provider of such services; or a description of the area agency's efforts to develop additional capacity among existing providers of such services. If the service is considered part of administrative activity, describe the rationale and authority for such a determination.

Describe the discussion, if any, at the public hearings related to this request. Include the date of the hearing(s).

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Regional Direct Service Request

Total of Federal Dollars

Total of State Dollars

Geographic Area Served

Planned goals and activities that will be undertaken to provide the service in the appropriate text box for each service category.

Section 307(a)(8) of the Older Americans Act provides that services will not be provided directly by an Area Agency on Aging unless, in the judgment of the State agency, it is necessary due to one or more of the three provisions described below. Please select the basis for the direct service provision request (more than one may be selected).

- (A) Provision of such services by the Area Agency is necessary to assure an adequate supply of such services.**
- (B) Such services are directly related to the Area Agency's administrative functions.**
- (C) Such services can be provided more economically and with comparable quality by the Area Agency.**

Provide a detailed justification for the direct service provision request. The justification should address pertinent factors that may include: a cost analysis; needs assessment; a description of the area agency's efforts to secure services from an available provider of such services; or a description of the area agency's efforts to develop additional capacity among existing providers of such services. If the service is considered part of administrative activity, describe the rationale and authority for such a determination.

Describe the discussion, if any, at the public hearings related to this request. Include the date of the hearing(s).

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Approved MYP Program Development Objectives

Area Agency on Aging Goal

A. Improve the Accessibility of Services to Michigan's Communities and People of Color, Immigrants and LGBTQ+ Individuals.

Objectives

1. Ensure staff training on diversity, equity, and inclusion (DEI) to ensure effective outreach and interactions with all communities.

Timeline: 10/01/2022 to 09/30/2025

Progress

R3A recognizes the critical importance of promoting Diversity, Equity, and Inclusion (DEI) within its organization and the wider community. To further this goal, R3A has assigned two representatives to the DEI committee within the Local Health Department, which has made significant progress in identifying and implementing DEI-related education opportunities.

R3A's staff members have taken a leadership role in developing a Juneteenth Learning Luncheon, which was attended by R3A, Health Department, and County Government leadership positions. The event provided a valuable opportunity for attendees to learn more about the historical significance of Juneteenth and to deepen their understanding of DEI issues more broadly. In 2023, Kalamazoo County Government Recognized Juneteenth as an official local holiday.

R3A's staff members continue to be actively involved in the DEI Committee, which regularly reports recommendations to the local Health Officer and the DEI Director of the County. Through its participation in the committee, R3A continues its commitment to promoting DEI and working collaboratively with other stakeholders to effect meaningful change in the community.

Lastly, as of May 2023, R3A is working to establish ongoing drop-in hours at OutFront Kalamazoo - a local organization serving the LGBTQ+ Community.

2. Ensure internal policies and procedures support the outreach and delivery of services for People of Color, Immigrants, and LGBTQ+ individuals.

Timeline: 10/01/2022 to 09/30/2025

Progress

R3A has two representatives assigned to the Diversity, Equity, and Inclusion committee within the Local Health Department. This committee has advanced this goal through the ongoing evaluation of programmatic policies and procedures of the Local Health Department - the Department in which R3A is located. This year, R3A has made advancements in accessibility by increasing its physical presence in the community. Outreach initiatives include "on-site" AAA office hours within community organizations that service the diverse population of the PSA. Additionally, R3A continues to work with local organizations and participate in outreach events that represent People of Color, Immigrants, and the LGBTQ+ community.

B. Maintain and increase staffing to support the Aging Community.

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Objectives

1. Support external staffing needs of community partners and services (Direct Care Workers).

Timeline: 10/01/2022 to 09/30/2025

Progress

R3A's commitment to advocating for the needs of its Direct Care Worker community has been a top priority. As part of this effort, R3A has established a strong partnership with the Kalamazoo County Advocates for Senior Issues, which has enabled them to coordinate their efforts and advance their common goals. Together, the organizations are developing a comprehensive outreach and recognition event aimed at raising awareness and support from both local and state leaders for the DCW workforce.

R3A's participation in this event has been instrumental, as they have provided valuable data and insights to ensure the event's ongoing planning and success. This collaboration serves as a powerful testament to R3A's unwavering dedication to supporting the DCW community and advocating for their rights and needs. As of now, the event is scheduled for Fall of 2023, and R3A remains committed to making it a resounding success that will bring much-needed attention to the important role of Direct Care Workers in our society.

Lastly, R3A is committed to supporting its Direct Care Workers (DCW) and ensuring that they receive the compensation they deserve for the valuable services they provide. To this end, R3A has begun the process of utilizing its local Senior Millage to expand upon the Older Americans Act (OAA) DCW Reimbursement program. This approach will ensure that all DCWs are reimbursed for their services, regardless of the funding source.

2. Increase and maintain internal staffing of AAALIA to ensure delivery of services and community support.

Timeline: 10/01/2022 to 09/30/2025

Progress

As a part of local county government, R3A has been actively engaged in efforts to improve the wages and longevity of its employees. R3A participated in a County Government-wide initiative aimed at making wages more competitive, which has involved providing valuable position-related insights and recommendations to ensure the success of the initiative. Through its involvement, R3A has demonstrated its commitment to ensuring that its employees are well-compensated and valued for their contributions, resulting in high-quality services being rendered to the PSA.

In addition to its participation in the county-wide initiative, R3A is currently in the process of reorganizing its staffing to better meet its long-term service needs. This initiative is a reflection of R3A's commitment to ensuring that its services are always delivered with the highest level of quality and efficiency. R3A is working closely with its staff and stakeholders to identify the best strategies for meeting its long-term goals while ensuring that its staffing needs are met. Through the Multi-Year plan, R3A remains committed to continuously improving its operations and services for the benefit of its employees and the community it serves.

C. Empower community with Aging resources and knowledge.

Objectives

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1. Increase methods in which Aging resources can be accessed.

Timeline: 10/01/2022 to 09/30/2025

Progress

R3A understands the critical needs of the community in the aftermath of the Public Health Emergency and the COVID-19 Pandemic. Despite the challenges presented by the pandemic, R3A remained committed to providing essential services to the community, which were implemented at a high rate. However, R3A's needs assessment and service data trends during the pandemic reinforced the need for services to be more widely available in multiple areas of the PSA.

To address this need, R3A has taken proactive steps to develop on-site office hours within trusted community organizations. This approach is designed to increase awareness of services and reestablish the value of face-to-face availability, particularly in areas where access to services may be limited. By partnering with trusted community organizations, R3A is enhancing its ability to reach underserved populations and provide the critical support they need.

In addition to these efforts, R3A has already begun planning and implementing its local "Senior Expo" - its largest outreach event. This year's event is particularly significant, as it marks the return of the Senior Expo after a hiatus during the COVID-19 pandemic. The event is expected to draw in over 2000 participants and over 100 service providers in the area, making it a crucial opportunity for R3A to connect with the community and showcase its services. The Senior Expo is currently scheduled for October 3, 2023, and R3A is committed to ensuring that it is a resounding success that will help to meet the critical needs of the community.

D. Ensure continuity of care across all services and funding sources.

Objectives

1. Review and update internal processes and procedures to ensure services received are accessible, continuous, and effective.

Timeline: 10/01/2022 to 09/30/2025

Progress

R3A is collaborating closely with the Kalamazoo County Government Finance department to streamline the allocation of funds for service implementation. This effort involves maximizing the utilization of available resources, such as the local senior millage budget, by increasing services in proportion to estimated revenue growth. Furthermore, R3A aims to fully leverage ARP funding for FY 2023-2024 to ensure that Care Managers can access all available funding sources, thus expanding service availability for all clients.

Additionally, R3A is assessing the funding availability to enhance its Information & Assistance Program to meet the growing needs of the community. This process will expedite the delivery of information or resources to individuals accessing the program and ensure appropriate follow-up. Augmenting staffing will allow for more frequent resource updates, including identifying new resources and updating current ones for those within the service area

E. Expand supportive and advocacy related services.

Objectives

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1. Complete a new Senior Needs Assessment for the Service Area to identify needs, gaps in services, and available providers.

Timeline: 10/01/2022 to 09/30/2025

Progress

As of May 2023, R3A is nearing completion of the 2023 Senior Needs Assessment and is preparing to release it. The needs identified through this assessment have already provided guidance for the allocation of funding and the development of new services. As a result, R3A has expanded its provider pool, with a nearly double increase in the number of contracted services funded by the local Senior Millage and Older Americans Act.

Moreover, R3A is in the final stages of seeking approval from the local Board of Commissioners to broaden its services to Veterans aged 60 and above. This initiative will be funded by the local Senior Millage and carried out in partnership with the Local Veteran Service Office (VSO), which is part of the local health department. Through this collaboration, R3A aims to address unmet dental, hearing, and vision needs of senior veterans.

2. Review staffing needs to support new programmatic initiatives.

Timeline: 10/01/2022 to 09/30/2025

Progress

R3A is currently undergoing a major program reorganization to address various needs, such as reducing the waitlist for Care Management services, accommodating a higher acuity of newly enrolled clients, and managing the increasing costs of services. Additionally, the reorganization will help to manage the growing volume of service contracts and quality assurance assessments. This initiative will expedite the delivery of new programmatic initiatives, such as the R3A's Senior Expo, on-site outreach, MMAP educational events, and Caregiver Support Day.

3. Review and update advocacy efforts to be in line with ACLS expectations.

Timeline: 10/01/2022 to 09/30/2025

Progress

R3A is actively collaborating with County Government Administration to identify suitable opportunities for advocacy efforts. Furthermore, R3A maintains close partnerships with the local Senior Advocacy Group and receives valuable feedback from its Older Adult Services Advisory Council (OASAC). R3A is also working towards reinstating the local Elder Abuse Prevention Coalition, which had been temporarily put on hold due to staffing limitations.

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2024 Program Development Objectives

Area Agency on Aging Goal

A.

State Goal Match:

Narrative

Objectives

1.

Timeline: to

Activities

Expected Outcome

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Supplemental Documents

Draft

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SUPPLEMENTAL DOCUMENT A
Board of Directors Membership

	Asian/Pacific Islander	African American	Native American/ Alaskan	Hispanic Origin	Persons with Disabilities	Female	Total Membership
Membership Demographics	0	2	0	1	0	5	9
Aged 60 and Over	0	0	0	0	0	1	4

Board Member Name	Geographic Area	Affiliation	Membership Status
Tami Rey	Kalamazoo Co. District 1	Kalamazoo Co. Board of Commissioners	Elected Official
Jen Strebs	Kalamazoo Co. District 2	Kalamazoo Co. Board of Commissioners	Elected Official
Monteze Morales	Kalamazoo Co. District 3	Kalamazoo Co. Board of Commissioners	Elected Official
Abigail Wheeler	Kalamazoo Co. District 4	Kalamazoo Co. Board of Commissioners	Elected Official
John Taylor	Kalamazoo Co. District 5	Kalamazoo Co. Board of Commissioners	Elected Official
John Gisler	Kalamazoo Co. District 6	Kalamazoo Co. Board of Commissioners	Elected Official
Jeff Heppler	Kalamazoo Co. District 7	Kalamazoo Co. Board of Commissioners	Elected Official
Wendy Mazer	Kalamazoo Co. District 8	Kalamazoo Co. Board of Commissioners	Elected Official
Dale Deleeuw	Kalamazoo Co. District 9	Kalamazoo Co. Board of Commissioners	Elected Official

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SUPPLEMENTAL DOCUMENT B

Advisory Board Membership

	Asian/ Pacific Islander	African American	Native American/ Alaskan	Hispanic Origin	Persons with Disabilities	Female	Total Membership
Membership Demographics	0	4	0	0	0	10	13
Aged 60 and Over	0	2	0	0	0	5	7

Board Member Name	Geographic Area	Affiliation
Kelly Quardokus, Chair	Kalamazoo County	Q Elder Law, Lending Hands, OASAC Chair
Tim Charron, Vice-Chair	Kalamazoo County	OASAC Vice-Chair
Dr. Ruth Bates-Hill	Kalamazoo County	Western Michigan University, OASAC Member
Doreen Gardner	Kalamazoo County	OASAC Member
Ann Brissette	Kalamazoo County	Kalamazoo Right to Life, OASAC Member
ReElla Burrell	Kalamazoo County	OASAC Member
Abby Finn	Kalamazoo County	Shepherd's Center, MOW Assoc, OASAC Member
Dr. Angela Groves	Kalamazoo County	Ecumenical Senior Center, OASAC Member
Dr. Margaret Hale-Smith	Kalamazoo County	Borgess Pat./Fam. Adv. Council, OASAC Member
Richard Kline	Kalamazoo County	Gryphon Place, MHCSN, MSS, OASAC Member
Kimberly Middleton	Kalamazoo County	Portage Senior Center, OASAC Member
Stan Runyon	Kalamazoo County	OASAC Member
Commissioner Wendy Mazer	Kalamazoo County	Kalamazoo Co. Commissioner, OASAC Member

FY 2024 AREA PLAN GRANT BUDGET

Rev. 5/4/23

Agency: Kalamazoo County Health & Community Services Dep

Budget Period: 10/01/23 to 09/29/24

PSA: Region IIIA

Date: 05/08/23

Rev. No.: 0 Page 1 of 3

SERVICES SUMMARY

FUND SOURCE	SUPPORTIVE SERVICES	NUTRITION SERVICES	TOTAL
1. Federal Title III-B Services	230,154		230,154
2. Fed. Title III-C1 (Congregate)		284,335	284,335
3. State Congregate Nutrition		5,050	5,050
4. Federal Title III-C2 (HDM)		225,597	225,597
5. State Home Delivered Meals		250,563	250,563
8. Fed. Title III-D (Prev. Health)	17,516		17,516
9. Federal Title III-E (NFCSP)	108,790		108,790
10. Federal Title VII-A	10,089		10,089
10. Federal Title VII-EAP	8,564		8,564
11. State Access	15,074		15,074
12. State In-Home	268,760		268,760
13. State Alternative Care	58,937		58,937
14. State Care Management	137,109		137,109
15. St. ANS	23,507		23,507
16. St. Nursing Home Ombs (NHO)	30,216		30,216
17. Local Match			
a. Cash	421,442	85,064	506,506
b. In-Kind	6,000	-	6,000
18. State Respite Care (Escheat)	52,048		52,048
19. MATF	63,046		63,046
19. St. CG Support	7,779		7,779
20. TCM/Medicaid & MSO	22,269		22,269
21. NSIP		126,088	126,088
22. Program Income	500	45,000	45,500
TOTAL:	1,481,800	1,021,697	2,503,497

ADMINISTRATION

Revenues	Local Cash	Local In-Kind	Total
Federal Administration	96,266	83,120	-
State Administration	16,786		
MATF Administration	6,235	-	-
St. CG Support Administration	769	951	-
Other Admin	27,400		
Total AIP Admin:	147,456	84,071	-

Expenditures

	FTEs	
1. Salaries/Wages	1.63	111,600
2. Fringe Benefits		47,500
3. Office Operations		72,427
Total:		231,527

Cash Match Detail

Source	Amount	Source	Amount
Federal Admin	81,254	1. Federal Admin	
State Admin	1,866	2. Federal Admin	-
St CG Support Match	951	3. Federal Admin	-
	-	MATF Administration Match	-
	-	St CG Support Match	-
	-		-
	-		-
Total:	84,071	Total:	-

BGP Allocation Amount 2,092,947

I certify that I am authorized to sign on behalf of the Area Agency on Aging. This budget represents necessary costs for implementation of the Area Plan. Adequate documentation and records will be maintained to support required program expenditures.

Denise Ulrich

Financial Operations Manager

05/08/23

Signature

Title

Date

Draft

EVIDENCE-BASED PROGRAMS PLANNED FOR FY 2024

Funded Under Disease Prevention Health Promotion Service Definition

Provide the information requested below for Evidence-Based Programs (EBDP) to be funded under Title III-D.

Title III-D funds can only be used on health promotion programs that meet the highest-level criteria as determined by the Administration for Community Living (ACL) Administration on Aging (AoA). Please see the “List of Approved EBDP Programs for Title III-D Funds” in the Document Library. Only programs from this list will be approved for FY 2024. If funding has been allocated as a single amount for all Title III-D programs for a provider, enter on first line under “Funding Amount for This Service”.

[illegible]

EMERGENCY MANAGEMENT AND PREPAREDNESS

Minimum Elements for Area Agencies on Aging FY 2024 Annual Implementation Plan

After each general and nutrition minimum element for emergency preparedness, provide a brief description regarding how the AAA Emergency Preparedness Plan for FY 2024 will address the element.

Area Agency on Aging
A. General Emergency Preparedness Minimum Elements (required by the Older American's Act).
1. Does your agency have an Emergency Preparedness Plan? If so when was the latest update and was it sent ACLS? If not, please sent to albrehtc@michigan.gov
2. Does your agency work with local emergency management? If yes please provide a brief description of how you are working with them. If no Why.
3. ACLS does have expectations during a State or locally declared emergency/disaster to have staff person (the area agency director or their designee) available for communication with ACLS staff to provide real time information about service continuity (status of aging network service provider's ability to provide services). Please provide ACLS with any updated contact information on staff listed as emergency contact. Including drills.
4. Being able to provide information about the number and location of vulneralbe older persons receiving services from the area agency.
5. What barriers have you had with emergency/disaster drills or with man-made or natural disaster such as flooding, pandemic, flu, and extremem weather? What can ACLS do to assist the AAAs with emergency/disasters? Can include funding, communication issues and PPE for example.

ACCESS AND SERVICE COORDINATION CONTINUUM

It is essential that each PSA have an effective access and service coordination continuum. This helps participants to get the right service mix and maximizes the use of limited public funding to serve as many persons as possible in a quality way.

Instructions

The Access and Service Coordination Continuum is found in the Documents Library as a fillable pdf file. (A completed sample is also accessible there). Please enter specific information in each of the boxes below that describes the range of access and service coordination programs in the area agency PSA.

	Level 1	Level 2	Level 3	Level 4	Level 5
	<i>Least Intensive</i>				<i>Most Intensive</i>
Program	Information & Assistance				Care Management
Participants					
What Is Provided?					
Where is the service provided?					